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CSD 380 Module 5.2 Assignment

For this assignment I chose my everyday work week as I always feel like I do not have enough time in one day. In the VSM below we can see every step of my day and how adjustments can be made.

**Optimizing Morning Routine**

**Eliminate waste** - I can eliminate 10 minutes by setting the coffee machine earlier so that I can get up as soon as the coffee is done. I could combine spending time with family and getting things ready for work and eliminate 30 minutes.

**Workflow Orchestration** - If I do not need to do homework I can proceed with house chores and getting this ready for work. This will put my work flow ahead of schedule.

**Governance Model** - A vulnerability assessment is discovered as the work flow requires travel by car. Depending on traffic my schedule can get greatly behind.

**Conclusion** - This project helped me see how I can do things more efficiently, reduce time by changing the workflow and how some events can put me behind on schedule. With this chart I belive that I can make my day more efficient.

A screenshot of a chart

Description automatically generated

# References

Knight, L. (2020, October 29). *3 Easy Steps for Using VSM in Everyday Life*. Retrieved from Connectall: https://www.connectall.com/3-easy-steps-for-using-vsm-in-everyday-life/